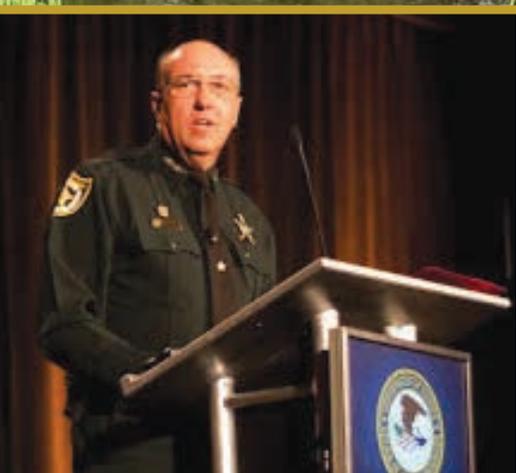




# Clay County Sheriff's Office 2015 ANNUAL REPORT



**Sheriff Rick Beseler  
Clay County, Florida**



# CCSO in the Community



**ABOUT THE COVER:** A project was conducted in 2015 to enhance water flow down Alligator Creek to a Keystone Heights area chain of lakes serving as a primary source recharging the Floridian aquifer supplying drinking water throughout Northeast Florida. The \$250,000 Alligator Creek Enhancement Strategy (ACES) project enlisted the manpower of Clay County Detention Facility trustees supervised by off-duty deputies. Their task was to improve the flow of Alligator Creek downstream from Lowry Lake (located on Camp Blanding) to the other five lakes in the Etonia Chain of Lakes. Keystone Heights in southwest Clay County is at the heart of the chain. Supervision of inmate labor is another way CCSO members serve our community.

"Undersheriff Aldrich assigned me the task of setting up this complex project. It took nearly a year from the time assigned until the work could begin. Throughout this process, we communicated with the County Manager, Public Works, the Training Coordinator at Lawtey C.I., Camp Blanding Range Control Supervisor and with the Department of Corrections. I had meetings explaining the long list of things that needed to be accomplished and how it needed to be done. After much discussion, it was decided we would use county inmates/trustees. I contacted our Detention Facility Security Commander to let him know how many inmates were needed and that we needed those men who knew how to safely work chainsaws. I partnered with our Secondary Employment Coordinator to ensure scheduling was completed and that everyone working had equal days. The project was completed in two months."

CCSO Lt. Dan Fish

"Alligator Creek was by far the most unusual detail I have ever worked. I was on the crew that went out the very first day. We took 10 inmates loaded with tools, food and water. We hiked into the woods approximately 3/4 of a mile to reach our worksite. We started in the heat of summer — 95 degrees. As we walked in we noticed a 6 foot alligator and he was usually in the same spot every time we worked. The creek had a large canopy of tree tops over it that helped block the sun and the water was a cool 72 degrees as it is spring fed. One thing we noticed was the water was not flowing very fast due to the underbrush, trees and grass. We saw just about every animal imaginable including deer, birds, gators, squirrels, rabbits, ducks, raccoons and lots of snakes. This creek is in a very desolate area and appeared there had not been a visitor in several years, if not decades. Once in the woods, there were no signs of human life other than our own. If you ever wanted to find a place to meditate, this would be the spot — but bring mosquito repellent! Overall, this project was a success. The water was flowing tremendously better our last day there. One thing I was concerned about was what kind of footprint we would leave with all of this activity. The last day I was there I walked the whole creek that we had cleared and not one piece of trash or any signs that a human had been there could be found."

CCSO Lt. Dan Mahla

# Sheriff's Message



SHERIFF RICK **BESELER**

**...it has been my honor to serve this community as Sheriff in good times and bad.**



Another year has come and gone, and what a year it was. I'm pleased to present to you this 2015 Annual Report and all it represents — our dedicated members, the results of their hard work, plans for the future and so much more. As you likely already know, I announced in late 2015 that I would not seek another term as Clay County's Sheriff as the appeal of a well earned retirement spent with my loved ones proved too much to resist for another four years.

With forty-two years of law enforcement service now under my belt, I know it's the right time. I'm able to retire knowing that I'm leaving the agency not only in experienced, capable hands but also in good standing. In years past, this opening message was filled with news about how we had weathered tough times. This year, I'm instead able to relay an optimistic message. And, while it has been my honor to serve this community as Sheriff in good times and bad, I cherish the opportunity to bring you truly good news in this year's report. The community's support for local law enforcement is at an all time high, which means so much to the morale of our members.



The results are unmistakable. Our agency delivered a level of service that resulted in a low crime rate, a high case/crime clearance rate and above-average accreditation results. As economic recovery began in 2015, we worked with county leaders to secure the budget necessary to maintain needed staffing levels and provide pay increases. We've worked hard to replace all capital assets so our members are responding to your call in equipment that is safe and often cutting-edge. Better yet, the county worked in unison with my staff, military officials and property owners to secure the land needed in southern Clay County for development of our much-needed CCSO Training Facility. For the details on these achievements and much more, read on.

It is with pride that I present to you, our citizens and community partners, this, my final annual report as your Sheriff.

Thank you for your support and friendship,  
*Sheriff Rick Beseler*





# Mission • Values • Policy

## CCSO Mission

We, the professional men and women of the Clay County Sheriff's Office, are empowered to defend the Constitution of the United States and the State of Florida.

We will fairly and diligently enforce all laws bringing to justice those who violate them.

We will improve the quality of life by reducing crime and the fear of crime through a dedicated partnership with the community.



## CCSO Bias-Based Profiling Policy

It is the policy of the Clay County Sheriff's Office to protect the constitutional rights of all people, regardless of race, color, ethnicity, gender, sexual orientation, physical handicap or religion; and to treat each person with respect and dignity. While contacting persons in a variety of situations is not only routine, but also germane to law enforcement activities, this agency will not accept or tolerate bias-based profiling.

## Rally the Troops

We ended 2015 in style — an event that represented all the CCSO is about ... our agency, mission and values all rolled into one! Jacob's Day will never be forgotten by anyone. Lt. Paul Normann "rallied the troops" and made a child's dream come true!

## Our Core Values

- Integrity:** We serve the community with the highest moral and ethical standards, are guided by honesty and moral courage in relationships with all persons and take pride in all we do.
- Fairness:** We are fair, treating each other and the community with respect and consistency.
- Caring:** We listen compassionately and act with sincerity when interacting with others in the community. We are firm in our convictions in upholding laws, while treating others as we would want to be treated.
- Teamwork:** We are a team that works in partnership with the community to gain mutual respect and appreciation. Together we will provide quality service through problem-solving and personal accountability.

# Chief of Staff • Sheriff's Staff



The Office of **Chief of Staff** is where Sheriff Beseler's mission and vision are put into action. And based on the information contained in the recent Chamber of Commerce Quality of Life report, that vision and policing strategy is working well. As the principal command officer and second in command, **Colonel Craig Aldrich** is responsible for planning, coordinating and directing all agency administrative, financial and operational activities. The Chief of Staff, often also referred to as Undersheriff, acts for and on behalf of the Sheriff in his absence and whenever requested by staff and members of the public.

Much of the agency's strategy formulation is developed and implemented here with the assistance of some very talented Sheriff's Staff members; **Executive Assistant Denise Flak, Public Integrity Investigator Sgt. Brian Welch, Public Affairs Coordinator Mary Justino, General Counsel Jim Pimentel, and Staff Assistant Charlie Clift.**

Also a part of the Colonel's staff are four Bureau Commanders who you will meet in the following pages. These members form the team that serves as the point of contact through which the community, employees and other stakeholders reach the Sheriff and Chief of Staff. Additionally, reporting directly to Sheriff Beseler as part of our team in 2015 were **Chief Inspector Gayward Hendry** and **Executive Assistant to the Sheriff Denise Flak.** Collectively, these members' provide oversight and guidance on projects deemed to be mission critical to the agency. Through the Office of Chief of Staff, candidates for employment are screened, internal and external news is disseminated, concerns regarding employee actions are reviewed, problem-orientated community issues are addressed, legal and financial feasibility of daily operations are evaluated and policy and procedures are crafted. Due to the varying situations and concerns that naturally arise in a thriving community like ours, talented individuals are needed to ensure the community's needs are met. Together, the Sheriff, Chief of Staff, Sheriff's Staff members and Bureau Commanders work with a team approach, managing the daily demands of an organization comprised of close to 600 personnel and nearly 400 volunteers, with a \$43 million budget.



COL. CRAIG **ALDRICH**

**The Chief of Staff acts for and on behalf of the Sheriff in his absence and whenever requested by staff and members of the public.**



**CLIFT**

*Staff Assistant*



**FLAK**

*Exec. Assistant*



**HENDRY**

*Chief Inspector*



**JUSTINO**

*Public Affairs*



**PIMENTEL**

*General Counsel*



**WELCH**

*Public Integrity*



# Awards & Honors

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# Remembering Our Retirees

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# Decades of Service



## CCSO Members of the Year 2015

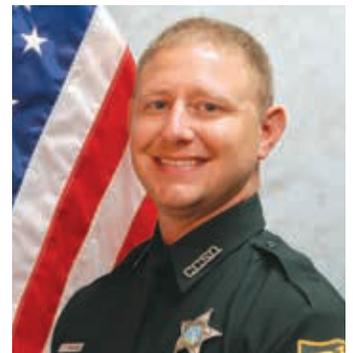
Congratulations to these four outstanding CCSO members who represent our agency as the **2015 Members of the Year**. These deserving men and women were nominated by their peers and then selected by fellow CCSO members serving on the **CCSO Awards Committee**. Members of the Year are chosen from the distinguished list of employees who initially received monthly award recognition during the same calendar year. The recipients of annual awards for 2015 are **Operations Deputy of the Year Sgt. Eric Twisdale**, **Sheriff JP Hall, Sr. Memorial Law Enforcement Award** honoree **Deputy Travis Pritchard**, **Detention Bureau Deputy of the Year Deputy Robert Lane** and **Administration Bureau Civilian of the Year Manager Lesli Betts**. The selection process and ceremonies were coordinated for 2015 by Capt. Anthony Dangerfield with assistance from Mandy Calley and Connie Martin.



SGT. ERIC **TWISDALE**

In May 2015, non-Clay agencies were in a high-speed vehicle pursuit of murder suspects headed towards Clay County. **Sgt. Eric Twisdale** was first supervisor on scene, took charge, directed units to block routes, staged spots for stop sticks, assumed the second vehicle position and took command of radio traffic. The pursuit entered Green Cove while the suspects drove recklessly with no regard for the lives of other motorists, driving over medians and traveling in both the north and south bound lanes. Twisdale requested permission to ram the suspects' vehicle to force them from the road before civilians were injured or killed. Their vehicle spun, stopped on the Governor's Creek Bridge. Without thought of his own safety, he approached the suspects' vehicle, followed by several other officers, and took them into custody. In this stressful life or death situation, his calm demeanor and courage stopped two dangerous men before they could harm anyone else; a true demonstration of exceptional valor.

In February 2015, **Deputy Travis Pritchard** was driving on Oakleaf Plantation Parkway after assisting Patrol on a call at OJHS. He was flagged down by a motorist and told that a vehicle drove off the road and into a pond. Based on the original information received, Pritchard believed that it was a mother and children in the car. He could see the trunk and tail lights and dove into the frigid water to rescue the occupants of the vehicle. The vehicle became completely submerged and impossible to locate. Pritchard did not give up, diving down several times and remaining in the water for nearly thirty minutes, putting his own life at risk.



DEPUTY TRAVIS  
**PRITCHARD**

**Detention Deputy Robert Lane** volunteered as his bureau's representative at the Actionable Intelligence meetings regularly. He took a leading role in the Intelligence Led Policing initiative and is the top producer of intelligence information and CrimeNtel submissions. Lane is the single greatest source of submissions to CrimeNtel with 15 in the months of March and April 2015. He is the Gang Liaison for Detention and amasses a wealth of valuable gang-related and criminal activity info including gang interviews and photographs whenever asked. Lane also mentors Detention Deputies about the inmate interview process.



DEPUTY ROBERT **LANE**

When the Fiscal Section was understaffed in Payroll, **Manager Lesli Betts** stepped up with her "can do" attitude to help. She trained two individuals on payroll processing and made sure it was processed in a correct and timely manner. Betts left no issue unresolved by going into the test database to figure out how to solve new problems, even after hours. Betts worked tirelessly to help the Financial Section with payroll while still keeping up with her daily tasks as the IT Manager. She embodies the Sheriff's Office core values of caring and teamwork.



MANAGER LESLI **BETTS**



# Awards • Honors

## CCSO 2015 Lifesavers

Congratulations to these outstanding CCSO members, our **2015 Lifesaving Award** recipients. These deserving members were selected by fellow CCSO members serving on the CCSO Awards Committee because of their heroic actions — actions that saved a citizen's life. They are **Sgt. Scott Moreland, Sgt. Brian Welch, Det. Jermaine Boone, Dep. Will Littlefield, Det. James Murphy, Sgt. Stephen Coyne, and Dep. Mark Maertz.** Great job and thank you!



**BOONE**



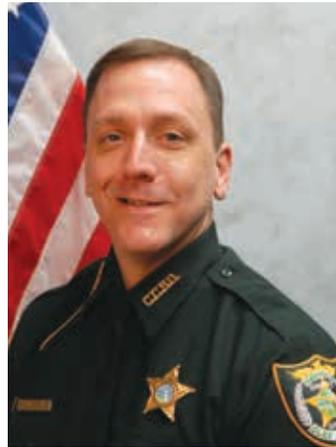
**COYNE**



**LITTLEFIELD**



**MAERTZ**



**MORELAND**



**MURPHY**



**WELCH**

We must find time to stop and thank the people who make a difference in our lives. — John F. Kennedy



Next to creating a life, the finest thing a man can do is save one. — Abraham Lincoln

# Remembering Our Retirees



## We Salute 2015's Retirees

When it comes to CCSO members who become CCSO retirees, we cannot say enough about them — their dedication and how much we miss them here. 2015 was a year when many long-time members left the agency to enjoy well-earned retirements and we wish each of them much success and happiness. Our 2015 retirees are **David Alred, John Angus, Gerilynn Barton, Barbara Bullins, Ben Carroll, James Chalker, Scott Chalker, Carol Compton, Charlene Cox, Miriam Davis, Rebecca Deese, Vickie Houldson, Greg Michon, Gerald Payton, Keith Perry, Sharon Smith, Marsha Smith, Jan Wernert and Debbie Wheeler.** Thank you, one and all, for your many years of service. We wish you well in your retirement years!



**ALRED**



**ANGUS**



**BARTON**



**BULLINS**



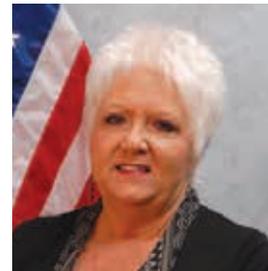
**CARROLL**



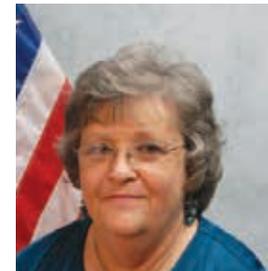
**J. CHALKER**



**S. CHALKER**



**COMPTON**



**COX**



**DAVIS**



**DEESE**



**HOULDSON**



**MICHON**



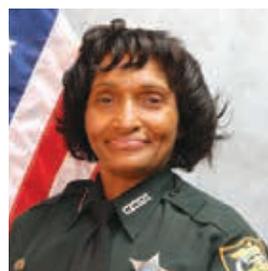
**PAYTON**



**PERRY**



**M. SMITH**



**S. SMITH**



**WERNERT**



**WHEELER**



# Decades of Service

We are so proud of all the men and women who serve this agency, but none more than those who have committed entire careers to the CCSO and to Clay County. Here, we recognize those members whose employment milestones have exceeded twenty years — even thirty years uninterrupted consecutive years of service. Thank you for your dedication to our county. Your experience gained over decades of service is why the CCSO is the agency it is today!

## 30+ YEARS

Captain Ronnie Gann, LEO, 03/16/1981  
Jan Haskell, Civilian, 12/01/1983

Lt. Ron Hodges, LEO, 07/10/1985  
**\*Susan Whitson, Civilian, 08/01/1980**

*\*Longest-serving current CCSO member*

## 20+ YEARS

Angus, Gail	11/14/1988	Jett, Joey	01/17/1989
Batton, Danny	08/24/1992	Jones, Ddean	11/07/1986
Bell, Patrice	07/03/1990	Jones, Kenneth	04/07/1987
Bell, Tim	05/16/1994	Keenon, Audrey	02/21/1991
Bennett, Jason	11/30/1990	Leroy, Lori	10/19/1992
Burke, Russ	08/08/1986	Lundin, Albert	05/29/1987
Cannon, Gary	01/02/1992	Mahla, Dan	01/10/1994
Castelli, Chris	11/30/1990	McKinnon, Eithel	02/10/1989
Coan, Andy	08/14/1995	McKinnon, Martha	06/19/1989
Coleman, Mary	09/01/1989	Morgan, Jim	02/05/1990
Collins, Mike	08/30/1993	Ottervanger, Mark	09/19/1994
Corley, Leigh	03/22/1993	Parker, John	07/31/1995
Curry, Brian	03/15/1991	Pesek, Michael	11/13/1995
Curry, Bob	12/18/1992	Pickering, Diane	10/31/1994
Dangerfield, Melissa	05/12/1989	Punsky, Mike	01/08/1988
Dangerfield, Tony	08/14/1995	Punsky, Rover	04/11/1994
Deas, Donnie	08/30/1988	Ring, John	08/27/1992
Dempsey, Rachel	06/01/1987	Saunder, Loretta	10/31/1994
Dews, Roberts	01/23/1995	Schlemlein, Stephanie	08/08/1988
Dopp, Trent	06/20/1994	Shiver, Job	08/20/1992
Dugger, Bridget	10/31/1994	Stivers, Ken	11/22/1993
Duncan, Tyrone	04/11/1994	Sutherland, Donald	11/30/1990
Eisenhauer, Eddie	04/21/1989	Tennant, Jackie	10/07/1987
Elster, Eileen	08/29/1990	Truluck, Doug	10/10/1994
Fogarty, Susan	06/05/1995	Vaughn, Meredith	08/03/1992
Gaden, Mel	01/31/1994	Wahl, Tanya	06/20/1994
Geoghagan, Tim	10/18/1993	Waugh, Thomas	02/01/1993
Hall, Denice	08/01/1995	West, Tim	07/02/1990
Hawkins, Johnny	12/07/1987	White, Dorothy	09/22/1993
Herlong, Bridgett	05/17/1991	Wolf, Chuck	10/17/1994
Horton, Therese	04/13/1990		

# Our Community Counts





# Operations Bureau



# Operations Bureau



Led by **Major David Senters**, the **Operations Bureau** is made up of four divisions. They are **Patrol, Detectives, Special Operations, and Strategic Response**. The Operations Bureau continues to be proud of the Operations Safe Street (OSS) teams that each and every night remain vigilant, steadily suppressing and deterring violent crime in our community. These dedicated members patrol our streets during the overnight hours searching for individuals attempting to prey upon our citizens. OSS clearly plays an enormous role in why Clay County is such a safe place to live and work. This team pays close attention to our northern border ensuring the crime concerns facing our neighbors to the north don't seep into our county.



MAJOR DAVID **SENTERS**

While the Operations Bureau in 2015 continued to excel at protecting our citizens and preventing crime, we still felt like there was more that could be done for



the citizens we serve. We sought more training to help us better assist those with mental health

issues who are, too often, misunderstood by society and law enforcement in general. With better training and awareness of resources to assist those in need, we are able to make a more positive impact in the lives of the mentally ill, along with their families who struggle with a broad range of obstacles when caring for their loved ones. In addition to helping the mentally ill, we also felt we could add value to the lives of many citizens with the addition of Sheriff's Office Victim Advocates. While there are advocates from great organizations with whom we work daily, we feel having our own enables us

to touch many more lives in a positive way. Thanks to our Finance Bureau's work to successfully locate and obtain a grant, we created a new CCSO Victim Advocate position. Additionally, our friends at the Justice Coalition also recognized the need for victim advocates within Clay County and now also provide us with a full-time advocate at no cost to our citizens. These two (Sheena Billington and Lynn Boone, pictured here) proved themselves to be great assets, averaging over 125 victim contacts a month. In 2015, domestic violence was involved in 37% of all crimes against persons which is why we strongly support Quigley House efforts.

The 2015 Part I Crime clearance rate was 44.3%, which is above the state average. The violent crime clearance was

66.5% and the non-violent crime clearance was 41%. Of all 3,754 Part I Crimes occurring during 2015, 8.6% were cleared by exception while 35.7% were cleared by arrest. Our



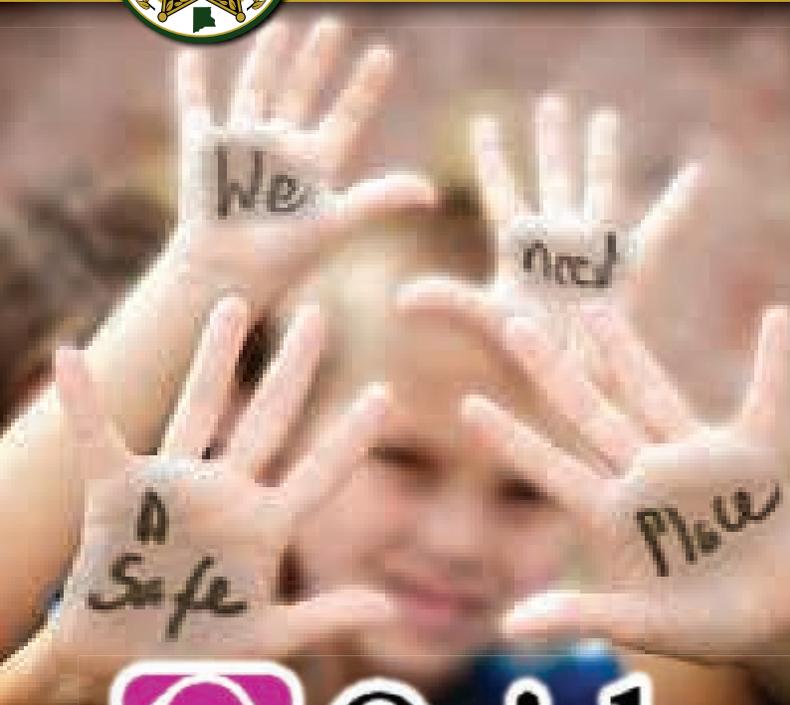
Operations Bureau members remain busy in all aspects of their assigned duties and they couldn't do all they do without their partners in other bureaus.

## PART 1 CRIME 2015

OFFENSE	2015
CRIMINAL HOMICIDE	4
FORCIBLE RAPE	72
FORCIBLE FONDLING	27
ROBBERY	73
AGGRAVATED ASSAULT	320
VIOLENT CRIME TOTAL	496
BURGLARY	562
THEFT	2,579
AUTO THEFT	118
NON VIOLENT TOTAL	3,259
<b>TOTAL PART I CRIME</b>	<b>3,755</b>



# Operations Bureau



Through our Intelligence Led Policing Program we recognized domestic battery as one of the social harms affecting our community and have placed an emphasis on trying to reduce the victimization resulting from domestic abuse. While we have a great partnership with Quigley House, Clay County's domestic violence shelter, we feel we can add value to the cause by focusing on the repeat offenders. Along with additional training for our patrol group, we added additional steps in order to identify those victims who may be at an increased risk for further violence and intervene prior to repeat violence. Every domestic violence case now has a lethality assessment completed which is then reviewed by our Special Victims Section to determine what follow up may reduce the risk of continued violence.

The Operations Bureau would like to sincerely thank the citizens of Clay County for their support of the men and women who serve them. While we see incidents across the country of law enforcement members being villainized, this couldn't be further from the truth within the borders of Clay County. Daily, we receive confirmation from our citizens that they appreciate and support those who have sworn to protect and serve. We will strive each and every day not to disappoint and we never take for granted how blessed we are to serve the citizens of Clay County.



## 2015 PART 1 VIOLENT CRIME WEAPONS

OFFENSE	OFFENSES COMMITTED	FIREARM	BLADED WEAPON	OTHER WEAPON	HANDS/FEET
MURDER (manslaughter)	4	2	2	0	0
FORCIBLE RAPE	72	1	0	1	70
FORCIBLE FONDLING	27	0	0	0	27
ROBBERY	73	18	3	6	46
AGGRAVATED ASSAULT	320	90	77	87	66
<b>TOTAL</b>	<b>495</b>	<b>111</b>	<b>82</b>	<b>94</b>	<b>209</b>

PERCENTAGE OF TIMES THAT A FIREARM WAS USED = 22.42%  
 PERCENTAGE OF TIMES A BLADED WEAPON WAS USED = 16.57%  
 PERCENTAGE OF TIMES ANOTHER DANGEROUS WEAPON WAS USED = 18.99%  
 PERCENTAGE OF TIMES HANDS/FISTS/FEET WERE USED = 42.22%

# Operations Bureau • Patrol



**Patrol Division:** **Captain Ronnie Gann** is the **Chief of Patrol** which he oversees along with eight Patrol Division lieutenants. These lieutenants serve as our agency's Watch Commanders, and they are responsible for eighteen (18) Patrol Sergeants, and ninety-one (91) deputies. Our Watch Commanders (pictured below) are **Russ Burke, Chris Coldiron, Chuck Wolf, Dan Mahla, Paul Norman, Shawn Gordon, Jeff Johnson, and Glenn Wood**. During 2015, four deputies were promoted to the rank of sergeant; Steve Parker, Michael Connors, Con Kelley and Gary Lavaron joined the Patrol Division as supervisors.

The Patrol Division is the backbone of the Sheriff's Office and the most visible to the public. The Patrol Division is responsible for policing 644 square miles and a population of 199,798 residents. These men and women are the frontline of defense for residents and visitors to the county year round. Agency-wide, our members answered 308,066 calls for law enforcement service, an increase of 8.7% from the previous year.

During 2015, deputies continued their stepped up enforcement of the county alarm ordinance in an effort to reduce the number of false alarms and to encourage alarm users to register their alarms. Alarm calls are the second most dispatched call for service and most are false alarms caused by operator error. During the year deputies responded to 4,799 alarm calls for service which, although a decrease of 6% compared to the previous year, still meant valuable time, manpower, and resources were expended in response.



CAPT. RONNIE **GANN**

**Agency wide, our members answered 308,066 calls for law enforcement service...**



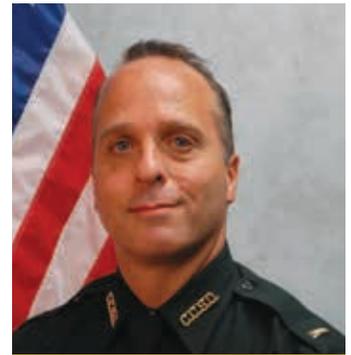
LT. RUSS **BURKE**



LT. CHRIS **COLDIRON**



LT. JEFF **JOHNSON**



LT. SHAWN **GORDON**



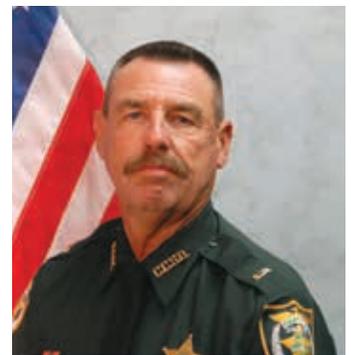
LT. PAUL **NORMANN**



LT. GLENN **WOOD**



LT. DAN **MAHLA**



LT. CHUCK **WOLF**



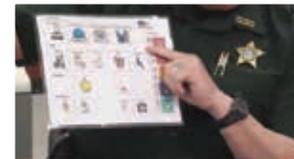
# Operations Bureau • Patrol



In 2015, hundreds of CCSO members became certified in **Mental Health First Aid**, a national program that teaches skills used to respond to the signs of mental illness and substance abuse. Taught in-house by **Training Section supervisors Lt. Pat Golemme** and **Sgt. Mark Ottervanger**, the focus was on the thought process behind repositioning to calls differently when they involve people with mental health issues. When needed, recognizing the symptoms and tendencies so responding law enforcement can help to deescalate situations more effectively. Golemme referred to the training as “adding another tool to our belt.” The class reviewed the symptoms and signs of several common mental health disorders, including depression, panic attacks, anxiety, acute psychosis, aggressive behavior, autism, post-traumatic stress disorder, as well as substance abuse disorders such as drug overdose and withdrawal.

CCSO members lead the way regarding proper response to calls involving citizens with mental health issues. Agency Detention Bureau records indicate about 25% of the Clay County Jail’s inmate population receives prescribed psych-related medication while incarcerated which demonstrates the prevalence of mental health issues in the community in general. Our detention facility medical staff handles on average 2,000 encounters a year with jail inmates during which a mental health issue is handled, discussed or treated. The hope, whether out in the community, on a call or in the jail after booking, is to be able to connect people with professionals best suited to help them, therefore reducing the impact on the Sheriff’s Office and accomplishing our role as caring law enforcement members.

The CCSO was one of the first agencies in our region to incorporate deputy training specific to autism, inviting experts from Wolfson’s Children’s Hospital to Clay County. The Wolfson’s staff educated our deputies on the best ways to interact with autistic citizens and shared tactics for searching for these citizens when they are missing. Sgt. Keith Smith (pictured right) organized and then received this training and almost immediately benefitted from it in the field when he responded to a call for service involving an autistic, nonverbal teenager. Smith was able to use an autism communication card provided by the hospital to facilitate communication with the teen and diffuse the situation. Mission accomplished.



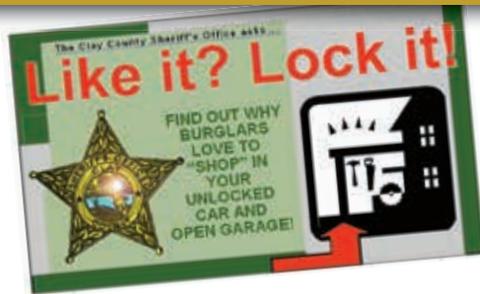
**CCSO members lead the way regarding proper response to calls involving citizens with mental health issues.**

**2015 Average Routine Response Time = 8 mins, 39 secs\***  
**2015 Average Emergency Response Time = 7 mins 18 secs\***

\*Based on time between first dispatch and first arriving deputy.



# Operations Bureau • Patrol



The top goals for our Patrol Division members are customer service and prevention of crime. Through proactive efforts, such as the “Like It, Lock It” initiative, contacts with citizens increased 83% (up from 3,875 contacts the previous year.) This program focuses on preventing crime by informing citizens when their property or residence is an easy target for criminals (i.e., a garage door open at night or property left outside in plain view). In 2015, Patrol Division members like

Deputy Donald Brown (pictured), made contact with 13,135 citizens in an effort to prevent property crime in their area. Deployment of additional portable heart defibrillators in the field continues to be a priority and currently there are 20 units housed in patrol cars.



## In 2015, Patrol deputies made contact with 13,135 citizens using Like It, Lock It materials.

One of these portable defibrillators saved a citizen who was having a heart attack when our deputy arrived on scene before the rescue unit and deployed the defibrillator, bringing the citizen’s heart beat back to normal. Our ongoing goal is to place more defibrillators in patrol cars to save even more

lives. Due to active shooter violence concerns around the United States, we increased our deployment of ballistic shields to the Patrol deputies in 2015 as they are the first to respond to an active-shooter situation. During 2015,

44 Patrol deputies were either awarded Deputy of the Month, Teamwork awards or Letters of Commendation. Plus, four Patrol deputies were recognized for lifesaving acts of heroism. Twenty-five Patrol deputies were recognized for their extraordinary investigative skills in solving crime such as robberies, burglaries and grand theft. Our sworn deputies and detectives handle a wide range of arrest types. This chart demonstrates the types of arrests that were made in 2015.

2015	TOTAL		JUVENILES		TOTAL		ADULTS	
	ARRESTED	JUVENILES	MALE	FEMALE	ADULTS	MALE	FEMALE	
MURDER (MANSLAUGHTER)	11	1	1	0	10	8	2	
FORCIBLE SEX BATTERY	57	9	9	0	48	44	4	
ROBBERY	38	1	1	0	37	31	6	
AGGRAVATED ASSAULT/BATTERY	211	24	21	3	187	149	38	
BURGLARY	113	34	26	8	79	64	15	
SHOPLIFTING	39	3	0	3	36	12	24	
AUTO BURGLARY	69	23	22	1	46	41	5	
ALL OTHER THEFT	1,061	172	71	101	889	453	436	
AUTO THEFT	33	10	5	5	23	14	9	
SIMPLE ASSAULT	710	108	50	58	602	386	216	
NARCOTICS	859	68	56	12	791	635	156	
DUI	236	0	0	0	236	161	75	
VANDALISM	68	18	12	6	50	39	11	
WEAPONS VIOLATION	35	5	4	1	30	28	2	
LIQUOR LAW	19	3	2	1	16	10	6	
ALL OTHERS	2,440	99	71	28	2,341	1,714	627	
<b>TOTAL</b>	<b>5,999</b>	<b>578</b>	<b>351</b>	<b>227</b>	<b>5,421</b>	<b>3,789</b>	<b>1,632</b>	



# Special Operations



CAPT. TOM WAUGH

The **Special Operations Division**, led by 40-year law enforcement veteran **Captain Tom Waugh**, a unique division due to its many specialized units. Assisting Captain Waugh in providing service to the citizens of Clay County are **Lt. Ken Stivers** (SWAT/ Emergency Management, Dive Team, K9, Community Oriented Policing/COPS, Reserves, Marine and Dive Unit), **Lt. Ron Hodges** (Traffic, Public Service Aids (PSA) and DUI Unit), and **Lt. Kenneth Wagner** (Juvenile Crime, PAL, Explorers Post, School Resource and Crossing Guards).



Every unit is a great source of pride for the supervisors who oversee their work, but Captain Waugh notes the importance of those that focus on the youth of our community. From the deputies building positive relationships in our schools and through our Explorer Post, to the deputies coordinating athletics through our PAL program, to the civilian Crossing Guards protecting our children every day, the goal is the same — to demonstrate to these young people that we care about them, their safety and their future. We would like to again congratulate CCSO Crossing Guard Kate Sasso on her state-level accolade.

Sasso was chosen by the Florida Department of Transportation as the **2015 Crossing Guard of the Year** for the State of Florida! This special recognition was the result of Sasso's work at Middleburg Elementary School and based on many letters of support from parents and staff there. She was presented the award on February 5, 2016 by the FDOT and Undersheriff Craig Aldrich. Way to go!

## CLAY COUNTY POLICE ATHLETIC LEAGUE



Serves hundreds of children and their families annually. PAL members appreciate all of the support garnered from the community and from our 90 volunteers in 2015, including fundraisers held to benefit these programs.

### Children Served via PAL in 2015:

- |                          |                      |
|--------------------------|----------------------|
| Flag Football: 59        | Spring Baseball: 137 |
| Summer Basketball: 62    | Cheerleading: 75     |
| Pop Warner Football: 113 | Fall Baseball: 112   |



# Special Operations



The **CCSO Traffic Section** is supervised by **Lt. Ron Hodges**. He is joined by Sgt. Mike Punskey and Sgt. Don Sutherland in the ongoing effort to enforce traffic laws, increase roadway safety and respond to traffic crashes. A high-profile agency assignment, these Traffic Section deputies undergo strenuous training and often are called to handle life-threatening situations all across our county.



In 2015 we were able to revive the Public Service Aid Program. Since that time, PSA's have contributed immensely toward working crash investigations. This has allowed the Traffic Section deputies to conduct more enforcement, addressing the many traffic complaints received. We made some changes to our motorcycle fleet. This year we purchased two BMW R1200RT-P (Police) motorcycles

which were well-received by deputies and the public. Traffic crashes increased in 2015 by 16%. Unfortunately, our traffic homicide rate also rose by 45%. This trend has been observed throughout the county for the year. Due to the increases, more traffic related operations are being planned but we ask that everyone do their part by driving safe. In 2015, we arrested 243 people for DUI versus 202 in 2014.

Drivers operating their vehicles aggressively and exceeding the speed limit by 20-30 mph has, unfortunately, become commonplace in certain areas of our county where newly-expanded streets are appealing (Challenger/Discovery area, for example). Speeding in construction zones also continues to be a problem despite the potential for doubled fines.



## Traffic Operations Conducted in 2015

- Super Bowl Sunday DUI Saturation patrol
- Saturation Patrol on College Dr. between CR 220 and Blanding Blvd.
- Participation in the State and National *Click it or Ticket* waves & DUI waves

## Traffic Overtime Details Conducted in 2015

- Highway 17 Enforcement Detail 5/28/15 thru 6/5/15
- State Rad 21 Keystone Enforcement Detail 6/8/15 thru 6/12/15
- State Rad 21 Keystone Enforcement Detail 6/25/15 thru 7/3/15



LT. RON **HODGES**

Several times a year citizens contact us to find out if their specialty vehicle lighting is "legal." We always ask that they review FSS 316.2397 which explains the nuances of the do's and don'ts, for example, (1) No person shall drive or move or cause to be moved any vehicle or equipment upon any highway within this state with any lamp or device thereon showing or displaying a red or blue light visible from directly in front thereof except for certain vehicles hereinafter provided, and, (2) It is expressly prohibited for any vehicle or equipment, except police vehicles, to show or display blue lights. However, vehicles owned, operated, or leased by the Department of Corrections or any county correctional agency may show or display blue lights when responding to emergencies. Please read the full statute online for more details.





# Special Operations



LT. KEN **WAGNER**



The CCSO's Special Operations Division is home to our agency's **Juvenile Crime Section**. Supervised by **Lt. Kenneth Wagner**, this very active group includes **Juvenile Crime Section school-based deputies, Police Athletic League, Explorer Post** and **Crossing Guards**. Wagner is joined by Sgt. Keith Smith and Sgt. John Parker. They all work together with young people, parents, schools and community groups in an attempt to make Clay County safe and enjoyable for all our children. Sometimes that means enforcing the law in the schools when juveniles break the law. In 2015, our Juvenile Crime Section members made 56 arrests on local high school campuses for these offenses:

- 12 incidents of battery
- 1 breach of peace
- 2 burglaries
- 4 incidents of criminal mischief
- 4 interruption of a school function
- 26 incidents of possession of cannabis less than 20 grams
- 1 incident of possession of prescription drug without a prescription
- 1 incident of grand theft
- 1 incident of trespass on school grounds
- 1 incident of possession of alcohol under 21
- 1 incident of possession of an electric weapon on school campus
- 1 possession of a knife
- 1 making a bomb threat



Juvenile Crime Section deputies also handled 45 criminal offenses where juveniles were not physically arrested, i.e., juveniles involved were instead issued civil citations resulting in juveniles sent to a diversion program for misdemeanor offenses. Deputies also issued 13 tobacco citations at schools, conducted 49 Baker Acts at schools, and in total worked 293 investigations on school grounds. The JCS also conducted five undercover alcohol sales to minors/compliance checks in our county. There were five arrests stemming from these compliance checks.

**CCSO Explorer Post #987** experienced a banner year in 2015. Coordinator Deputy Mark Romano led 24 Explorers and 2 Explorer Advisors who attended weekly training on how to perform several law enforcement related tactics and functions including, but not limited to, felony and unknown risk traffic stops, building clearing, armed suicidal subjects, doorway breaching, active shooter simunitions training, burglary in-progress training, use of cover and concealment training, communications with victims, witnesses and suspects, holstering and retention of firearms training and use of command presence. Explorers participated in the CCSO Physical Agility Test. They were fortunate enough to attend three Florida Sheriff's Explorers Association Delegates Conferences and one week-long FSEA State Competition. Explorers competed against several agencies from throughout Florida. The CCSO Explorers placed 1st during an "Officer Down" scenario at the state competition and one of our Explorers also received a \$500 scholarship from the Florida Sheriff's Explorer Association. The two



dozen current post members are dedicated to becoming future law enforcement officers. They worked several community events this year including the Clay County Fair, Concert on the Green, Scottish Games, Florida Sheriff's Boy's Ranch and the Justice Coalition Awards Banquet Dinner. Some events generated funds enabling Explorers to attend state conferences/competitions throughout the year as the post doesn't receive Sheriff's Office funds.

# Special Operations



**Lt. Kenneth Stivers** supervises several important parts of our agency's Special Operations Division including the **Community Oriented Policing Unit, Reserve Unit, Marine Unit, Dive Team, SWAT, Emergency Management, Dive Team and K9 Unit.**



**LT. KENNY STIVERS**

Our **Community Oriented Policing Unit (COPS)**, led by Sgt. Eric Twisdale, covered many different functions in 2015. They presented crime prevention programs to a variety of groups and conducted security surveys for local business and residents. These members coordinated the annual "Tip A Cop" event for Special Olympics and National Night Out Against Crime. Community Policing deputies increased the number of community watch groups in the county and is working diligently to contact every neighborhood in the county. This unit also utilized a VIPS volunteer, John Russell, to publish the CCSO's weekly Crime Watch email which reaches nearly 30,000 citizens. The purpose of the Crime Watch email is to keep citizens involved and informed so we can battle crime together. The Community Policing Unit also worked hard to address the homeless issues in the county. To date, the homeless population living on the streets of our county has reduced by more than half as several families entered self-sufficiency programs and are now on their way to a better life. Thanks to the addition of our new Community Oriented Policing Coordinator, Tina Hodges, planning began in 2015 for a program called **Coffee with a Cop**. The program's monthly events began early this year and received rave reviews already.



2015 was a busy year for our **Reserve Unit** which had fewer people working than in previous years. The Reserve Unit's mission this year changed and they were primarily utilized in making sure sexual predators are abiding by the laws regulating their residential requirements. In addition to this very important work they still took part in charity functions such as the Hall Children's Charities Christmas Toy Give-Away and provided traffic control for the annual Middleburg Christmas Parade, the Keystone Heights Christmas Parade and the Middleburg 4th of July Parade, allowing groups to take part in safe, enjoyable public events.

The **Marine Patrol Unit** is also part of the Special Operations Division and includes one full-time deputy and one part-time deputy. There are nearly 12,000 vessels registered in Clay County and 35+ square miles of waterways that are favorite destinations for boaters from around the region. The Marine Unit works diligently with neighboring agencies including Florida Fish and Wildlife Conservation Commission (FWC), United States Coast Guard, US Homeland Security and the Green Cove Springs Police Department. In addition, the CCSO maintains a great working relationship with USCG Auxiliary Flotilla 14-5 and expanded its use of volunteers through our new MVP's Program, too. In 2015, our agency worked with the Flotilla members conducting monthly boating safety classes offered to the public. These classes were conducted free of charge and students earned a Boating Safety Card recognized statewide as well as federally. The Marine Unit will add a new boat in 2016 purchased with drug forfeiture monies.



The CCSO's **Dive Team** is currently manned by an eleven-member group of highly-trained SCUBA divers and boat operators. The Dive Team received several new members and much-needed new gear in 2015. They responded to several body recoveries and evidentiary searches throughout the year. The Jet Ski and Swift Water Rescue Team, which organized in 2015, responded twice in 2015 and saved the lives of two people as a result. The Marine Unit and Dive Team are supervised also by Sgt. Eric Twisdale.



# Special Operations

**Emergency Management/ SWAT** received the new Mobile Command Post which has the most advanced technology in law enforcement today. This includes equipment for better telecommunications, interoperability and situational awareness.



This vehicle puts the Clay County Sheriff's Office in the forefront for scene management and was purchased with seized drug monies. Other notable achievements include training and planning functions related to active-shooters and many demonstrations and training classes to promote our agency's crisis response capabilities.



SWAT continued to be the "tip of the sword" in 2015, utilizing new equipment in training to address today's modern threats. Each member received more than 240 training hours, plus conducted joint training with agencies such as JSO, Bradford SO, Starke PD, Putnam SO, and the US Marshalls. They improved their level of readiness by partnering with the Department of Transportation to receive access to fresh training sites prior to their demolition. They also welcomed three new team members during SWAT Week and continues to maintain its high level of readiness as a Tier II rated team with the Department of Homeland Security.

The **K9 Unit**, supervised by Sgt. Al Lundin, welcomed a new addition to the team — a bloodhound named Bo. This special K9 was donated to the agency saving thousands of tax dollars and will be utilized in the tracking of missing persons and children. The K9 Unit successfully tracked several felony suspects in 2015 and providing assistance to both Orange Park and Green Cove Springs Police Departments when called upon. Our K9 teams continue to participate in programs such as local K9 demonstrations all while keeping the streets safe for all our families.



# Detective Division



The **Detective Division** is headed by **Captain Jim Morgan**. The Detective Division is made up of the Robbery/Homicide, Special Victims, General Investigations and Financial Crimes Sections. Working out of the Orange Park Operations Center, these section members worked 4,400 cases last year and, through their efforts, more than 600 arrests were made. From handling complicated homicide investigations to teaching children about cyber bullying, the men and women of the Detective Division exemplify what professional law enforcement is all about.



CAPT. JIM **MORGAN**

In 2015, domestic violence was involved in 37% of all crimes against persons in our county. Domestic violence is the assault and/or battery of a victim who has a familiar relationship with the offender, is cohabitating with the offender in a family-like relationship, or has a child with the offender regardless of whether or not they have ever lived together. Domestic violence reports increased by 5.9% last year as there were 841 cases versus 794 cases in 2014. While the state of Florida now recognizes boyfriend/girlfriend relationships in certain cases as meeting the criteria to be designated as domestic violence, the Uniform Crime Reporting (UCR) program does not. There were 536 incidents of domestic violence where the relationship of boyfriend/girlfriend was cited last year. The CCSO's annual Beards & Blossoms Fundraiser raised \$5,000 for our county's domestic violence shelter, Quigley House. We appreciated the annual contribution of free flowers from Park Avenue Florist owner Pam Wolbert whose support of this effort now spans more than a decade! We also appreciate the positive relationship we have with Quigley House managers and staff as we all work together to serve victims and their children. Pictured here, Sheriff Beseler presents Quigley House Director Peggy Payne with this year's fundraising contribution.



**In 2015, domestic violence was involved in 37% of all crimes against persons.**



The Special Victims Section (SVS) is led by Lt. Wayne McKinney who also oversees our Robbery-Homicide Section. Lt. McKinney is joined by Sgt. Daniel Moreland and Sgt. Matt Williams along with 8 detectives, 2 victim advocates and our Sexual Offender Specialist, Ernest Simmons. These Special Victims detectives worked a total of 827 cases in 2015 with a 94.4% clearance rate. They routinely register and track the 310 sexual offenders, 95 sexual predators and 14 career offenders who call Clay County home.



The SVS detectives often team up with their colleagues in RHS to go above and beyond their normal duties by helping families in need or in crises and even helping other agencies search for victims.



# General Investigations Section



LT. BAYLOR  
**ALEXANDER**

The General Investigations Section (GIS) is led by Lt. Baylor Alexander. Joining him are two sergeants (Sgt. Domenic Paniccia and Sgt. Thomas Cotchaleovitch), fourteen detectives and a case coordinator. In 2015, GIS received 1,920 transferred cases involving burglary, grand theft, dealing in stolen property and felony criminal mischief investigations. The overall clearance rate of these cases was 41%. The GIS team cleared 792 total cases which consisted of 405 arrests, 236 exceptionally cleared cases and 151 unfounded cases.

The Clay County Sheriff's Office GIS members worked in conjunction with the Bradford, Alachua and Putnam County Sheriff's Offices to solve a string of thefts of lawn mowers, all-terrain vehicles and dirt bikes last year. The cases began in December 2013 and continued through January 2015. In July 2015, more than 80 cases between the

four counties were presented to a Statewide Prosecutor as part of a RICO case. As a result of the lengthy investigation, property was returned to multiple victims and two suspects were arrested and are currently awaiting trial.

In August of 2015, GIS detectives investigated an incident in which the suspect got stuck in a ditch with his tractor. The suspect was heavily intoxicated. A neighbor/victim saw the suspect stuck in the ditch so he stopped to render assistance to his neighbor. When the neighbor stopped to help, the suspect pulled out a handgun and pointed it at the victim. The suspect then threatened to shoot his neighbor. The victim then got into his truck and drove away from the suspect. Once the neighbor drove away, the suspect became very angry. The suspect then went over to the victim's house, kicked in the door, and shot the victim's small dog. A search warrant and arrest warrant were obtained for the suspect's arrest. The handgun was recovered, the suspect gave a full confession and it was discovered that he was a convicted felon from another state. The suspect was

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## GIS members worked in conjunction with the Bradford, Alachua and Putnam County Sheriff's Offices to solve a string of thefts of lawn mowers, all-terrain vehicles and dirt bikes....

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ultimately arrested on charges including Aggravated Assault with a Deadly Weapon, Armed Burglary, Felony Animal Cruelty and Possession of a Firearm by a Convicted Felon.

The crimes described here are just two examples of the types of cases worked by GIS detectives. These same detectives have increasingly used the agency's online social media sites (Facebook, Twitter, YouTube, CCSO website) to put the faces of wanted suspects or video of crimes in front of our citizens via the Internet. In several cases last year, this type of public online appeal resulted in cases being closed thanks to tips that were received.

Our agency has a unique partnership with Clay County government which allows us to provide two sworn detectives, Gary Winterstein and Roberts Dews, who operate as employees of the county's **Environmental Crime Unit**.

These two detectives report to supervisors in General Investigations as well as to county supervisors. Their goal is to increase public awareness about the hazards of environmental crime and to conduct criminal investigations into criminal conduct that jeopardizes our county's environmental safety. They often partner with the Department of Environmental Protection (DEP) and with other federal, state and local authorities. In 2016, they will continue to focus on prevention of the illegal hauling and dumping of used tires which can lead to safety, health and environmental concerns.



# Robbery/Homicide Section



**The Robbery/Homicide Section (RHS)** is led by **Lt. Wayne McKinney** who, together with a team of RHS detectives and supervisors, works tirelessly solving the toughest cases in law enforcement. New cases occur each year but the investigation of “cold case” murders goes on simultaneously. Whenever possible, the use of new technology and techniques are used to move these unsolved cases forward. These detectives never give up, always working as a team under the direction of Sgt. Ken West and Sgt. Steve Molina.



LT. WAYNE  
**MCKINNEY**

## There were four criminal homicides in 2015:

**January 1, 2015:** The CCSO responded to 1517 CR 220 on Fleming Island for a shots fired call. The victim, Daniel Grady, and the suspect, Matthew Aston, were involved in a verbal altercation in the drive-through of Whataburger. The victim approached the suspect's vehicle continuing the confrontation; the suspect pulled out a firearm and shot the victim.

**May 6, 2015:** The CCSO responded to 111 Orion Rd. in Green Cove Springs in reference to a stabbing. The victim, Shelly LaBine, and the suspect, Derrick Allen, lived in the apartments and became involved in a verbal altercation. The suspect stabbed the victim with a large knife and fled the scene in the victim's vehicle; the suspect crashed and died in that vehicle while fleeing.

**June 22, 2015:** The CCSO responded to 5935 White Sands Rd. in Keystone Heights in reference to a shooting. The victim, John Peterson, was shot by his father/suspect, Dana Peterson.

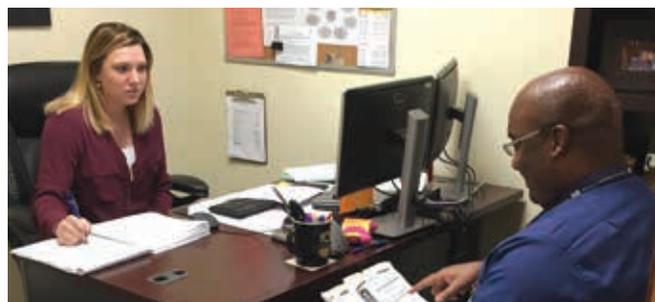
**December 12, 2015:** The CCSO responded 1257 Nolan Rd. in Middleburg regarding a vehicle fire with a fatality. The victim, Corey Lane, agreed to drive the suspects, Joseph and Bobbi White, to a doctor's appointment. The three argued over money owed to the victim. Suspect Joseph White struck the victim in the head multiple times and stabbed him in the chest. The suspects drove the victim's van to the Nolan Road area of the Jennings State Forest and set the van on fire.

**December 21, 2015:** RHS responded to the scene of an attempted murder. The victim was sitting on the front porch when 2 unknown subjects entered and fired gun shots. The victim, Steven Photopolous, was struck in the neck and hand. The suspects, Michael Kolb, Dahlis Smith and Le Darius Smith planned to rob another resident inside the home. The Smiths were arrested for attempted murder and Kolb is in jail for Armed Robbery.

**Together in 2015  
they handled four  
murder  
investigations  
(100% clearance  
rate).**

## Other Violent Crime in 2015:

There were 99 incidents of forcible sexual offenses last year. 72 were forcible rape and 27 were forcible fondling. In 37% of the cases, the victim had a domestic/familial relationship with the offender. In 91 of the 99 incidents, the victim knew the attacker (92%). Sadly, 76.5% of the victims were juveniles (under age 18). 85.7% of the victims were female. The victim sustained some type of observable physical injury in 11 of the 99 cases. Of the 99 reported cases of sexual battery, 82% occurred inside a private residence. Robbery decreased in 2015 (73 cases in 2015 compared to 91 in 2014). 11% of the robberies occurred at a residence. 65.8% occurred at some type of business and 9.59% occurred on the roadway. A firearm was used in 24.7% of the robberies (18 times). A cutting instrument was used in three robberies (4.1%). There were 47 strong-arm robberies (64.4% of the robberies for this time period). Last year, our agency hired full-time Victim Advocate Sheena Billington who works hand-in-hand with Robbery/Homicide and Special Victim Section members.





# Financial Crimes Section



LT. MEL **GADEN**

**The Financial Crimes Section was assigned 1,240 transferred cases in 2015.**

**The Financial Crimes Section (FCS) and Cyber Crimes Unit** are led by **Lt. Mel Gaden**. Gaden is joined by Sgt. Bruce Owens, six detectives and a receptionist. During 2015, the Financial Crimes Section continued to grow in both size and case transfers. The Financial Crimes Section was assigned 1,240 transferred cases in 2015. 64 cases were cleared by arrest, 49 were cleared by exception, 397 were inactive status, and 622 were identified as occurring out of our jurisdiction or unfounded. The units added one additional Cyber Crimes detective to handle the influx of cases requiring forensic processes.

## **Noteworthy FCS & Cyber Crimes Cases in 2015:**

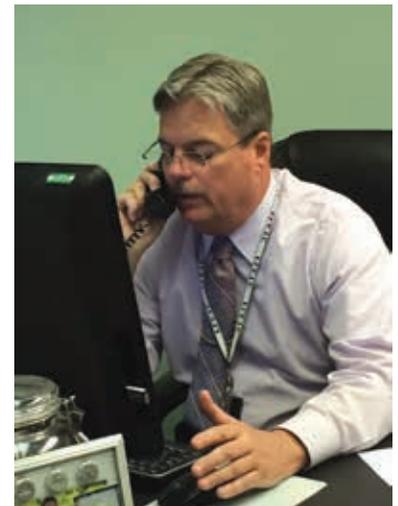
**Jury Scams:** The FBI Task Force out of Atlanta, Georgia focused on activity inside Aultry State Prison. Our investigation into local victims scammed by callers/inmates played a part in the outcome. This pay-by-minutes cell phone scam (Verizon and T-Mobile) was larger than anyone first realized. More than 100 suspects were eventually identified including Georgia Dept. of Prison employees who were assisting the criminals/inmates with their phone scams.

**Counterfeit Money:** Involving the Aristol Hotel, the United States Secret Service ultimately indicted three men from Clay County. In May of 2015 they received nine year sentences.

**Identity Theft Ring from North Carolina/Colorado:** An FBI-involved investigation that lead to arrests.

**New Beginnings Church Embezzlement Case:** \$40,000+

**Bluff House Apartment Embezzlement Case:** \$26,000



In 2015, this section was part of a reorganization of the Civilian Crime Scene Technicians who are now reintegrated with our agency's main Evidence Room staff at the Det. David White Memorial Headquarters building in Green Cove Springs; now assigned to the Administration Bureau. This section instituted new Internet Crimes Against Children (ICAC) task force training for Cyber Crime detectives so they may now conduct Internet investigations using Internet only. These members introduced VIPS members to FCS investigations so now these volunteers can assist with making contact with out of county/state vendors associated with identity theft cases, which is a tremendous help. Another development last year for this area of our agency was the purchase of a "Faraday Box" which can be used to protect electronic devices from remote access. They were also able to purchase a hand-held, walk-through Magnometer for better screening of visitors to the Detective Division building. Additionally, last year they were able to outfit the Orange Park Mall Stop Station with photography equipment, making our efforts there more efficient and convenient.

# Strategic Response Division



**Captain Anthony Dangerfield** was appointed this year as the **Chief of Strategic Response**. His assignment came with a mandate to reorganize the **Strategic Response Division** and intensify the agencies targeting of illicit narcotics activity. The division now includes a restructured **Organized Crime Section** with two separate units. **The Narcotics Task Force Unit (NTF)** is comprised of narcotics detectives of the Sheriff's Office, Orange Park and Green Cove Springs Police Departments. Additionally, NTF has liaison detectives working with federal agency task forces. The NTF members focus on large-scale and long-term investigations. The Division's Street Crimes Unit was converted to a **Narcotics/Vice Unit** investigating street-level narcotics and vice activities. This unit also has two detectives dedicated to investigate the illegal use of prescription medications. The former Street Crimes Unit role of assisting with high risk narcotics related search warrants was reassigned to the agency's SWAT team which is now a better utilization of their specialized skills and training. Illicit narcotics activity is directly related to other crimes and violence within our community. The Strategic Response Division's goal for 2016 is to not only aggressively target illicit narcotics but also to glean and then share intelligence information from our investigations with other divisions within the agency.



CAPT. ANTHONY  
**DANGERFIELD**



**Intelligence Led Policing Unit:** The Intelligence Led Policing Unit (ILP) provides analytical services, intelligence products, statistics, and geospatial analysis to the Sheriff's Office in order to support the intelligence-led policing model. ILP provides timely and accurate strategic, tactical, operational, and administrative analysts and other intelligence products in an effort to assist decision makers in deploying resources in an effective and efficient manner to prevent crime, apprehend of-

fenders, and improve the quality of life of Clay County citizens. The ILP also works together with analysts from neighboring jurisdictions to address cross-jurisdiction patterns. In 2015, a civilian manager's position was created to supervise the day-to-day operations of ILP and is responsible for the continued growth of the program. The ILP was able to increase access to multiple datasets which was instrumental in providing unprecedented geographic capabilities. The continued development of the geographic information systems (GIS) assures us we'll have the most accurate analysis and improved access for the agency. The development of these new data sources and geographic components has dramatically increased analytical capabilities and has also decreased the amount of time needed to perform analysis.

The technological improvements in 2015 led to the development of a bi-weekly command level meeting. During this meeting, agency leaders are able to view current crime patterns, recent incidents, and how crime is changing over time. This information has been pivotal, assisting in the decision making process as we address criminal activity across Clay County. The Strategic Response Division would like to express our sincere appreciation for our assigned Volunteer in Police Services (VIP), Claire Bailey. Her selfless support of our staff has been instrumental in assisting detectives with their investigations. Bailey contributed 550 hours of her time to supporting our agency in 2015.





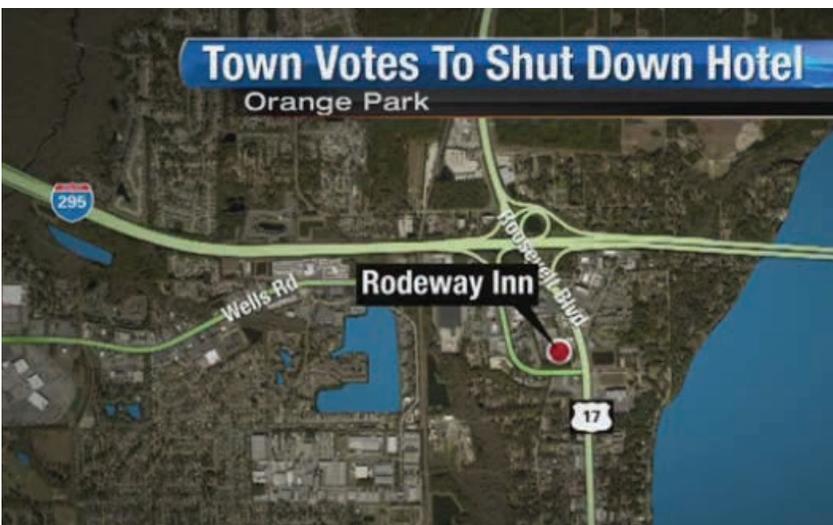
# Organized Crime



LT. JOEY JETT

**Organized Crime Section:** Organized Crime Section detectives worked many hours investigating narcotics/vice activities under the direction of **Lt. Joey Jett** in 2015. Jett and his staff (which includes Sgt. Jeremy Clark and Sgt. Tony Hall) are called to work covertly on many cases. Through their hard work, 468 new cases were generated, 249 cases were cleared by arrest and 251 people were arrested. They seized 6.9 pounds of processed Marijuana, 76 plants, 418 grams of synthetic marijuana, 206 grams of powder Cocaine, 75 grams of crack cocaine, 178.7 grams of Meth, 432 grams of Meth Oil, 1,528 dosage units of pharmaceuticals, and 192.5 grams of Heroin. In addition, smaller amounts of ICE, Pseudo, LSD, Hemp Oil, Fentanyl, and MDMA were also seized. The prosecution of many of these cases was successful due to the utilization of the State Attorney Liaison.

These detectives investigated 10 Meth labs and 4 marijuana grow operations last year. They served 14 search warrants and conducted three reverse sting operations. Last year, the SRD seized approximately \$200,545 in assets.



A few of the most noteworthy cases worked by the members of the Strategic Response Division during 2015 include:

- Multiple Drug Take-Back events throughout the year enabled the SRD to take 704 pounds of prescription medication off the streets. Collected medications were disposed of properly.
- Numerous hours of surveillance and several special operations were conducted at 300 Park Avenue, the location of the RodeWay Inn in Orange Park. During these operations, numerous illegal narcotics arrests were made, one vehicle was seized and several thousand dollars in

US currency were seized. In addition, various amounts of Heroin, crack and powder cocaine, marijuana and prescription pills were seized, as well as one stolen handgun recovered. The hard work by members of SRD, OSS and OPPD allowed the Town of Orange Park to gather enough evidence to take legal action to begin the abatement process against the owners.

- Members of SRD participated in Operation Clean Slate during which numerous arrests were made. This operation also resulted in the recovery of five handguns that were either stolen guns or possessed by convicted felons.
- Several cases of trafficking and possession of large amounts of Heroin in Clay County were investigated by members of SRD. One case led to the arrest of a subject who was in possession of more than 60 grams of Heroin and more than 45 grams of powder cocaine. The suspect's vehicle was seized. In a separate case, a suspect was arrested for trafficking Heroin, powder and crack cocaine, prescription pills. \$15,000 in US currency was seized. Another case, worked in conjunction with DEA, led to the identification of a major Heroin dealer in Duval County.
- Two undercover operations for Vice/Prostitution activity were conducted in which seven subjects were arrested for prostitution and drug related charges.





# Detention Bureau





# Detention Bureau



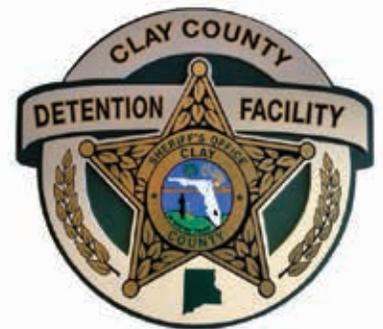
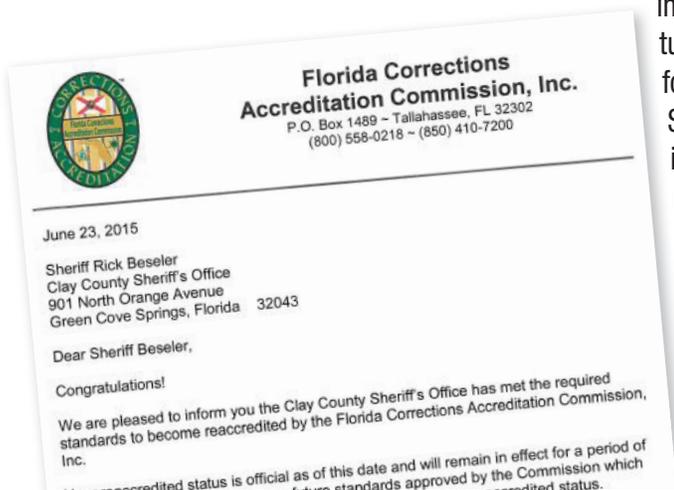
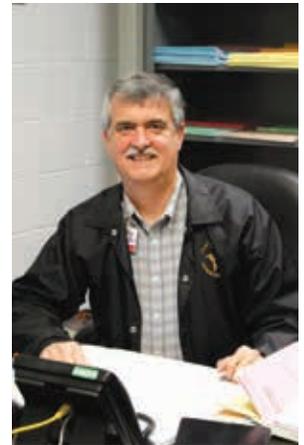
MAJOR MIKE **LAWRENCE**

**Major M. A. Lawrence**, a 40-year agency veteran, leads our **Detention Bureau**. He takes great pride in the success Detention members experienced with our Florida Corrections Accreditation Commission (FCAC) and Florida Model Jail Standards (FMJS) inspections. They have a decade-long record of excellence. In addition, it speaks well for this bureau that many agencies from around the state contact our staff to gather ideas on how to improve their facilities. The Clay County Jail (480 beds) has full accommodations for the inmates housed here, providing basic necessities during their incarceration. Male and female inmates have phone, commissary, inmate programs, exercise and library privileges on a regular schedule. The inmates are protected by sworn male and female Detention Deputies. This bureau also includes a large number of civilian employees who do a professional job running control rooms, handling booking duties and many other important jobs augmenting the duties of the sworn Detention personnel. There is also a fully-staffed Jail Medical Section that includes, among others, a physician, licensed psychologist and Mental Health Counselor.

The structure of this bureau includes an **Administrative Section** (Booking, Court Liaison civilians, Food and Commissary Services, Medical Unit Security, Training, Classification, Chaplain, Property Section, Court Security, and Warrants/Transport sections) supervised by **Captain Ricky Wright**. This bureau also includes a **Detention Security Section** (Primary Security Teams, Civilian Control Room Operators, Laundry, Exercise, FTO Program, and Inmate Discipline) supervised by **Captain Terry Arnold**. Major Lawrence's staff also includes **Medical Section Director Connie Adams**, **Detention Staff Inspector Tina Chatmon**, **Detention Detective Ruth McMahon** and **Senior Staff Assistant Gail Angus**.

The Clay County Detention Facility was constructed in 1972 with a facility capacity of 78. The first renovation was in 1988 with the last renovation being completed in 1998. The facility capacity now is 478. There are 147 full-time employees, 31 part-time and numerous volunteers who work inside the facility. The inmates have access to eleven religious services each week. The Jail Ministry consists of 147 volunteers from thirty different churches. Each help with the rehabilitation of our

inmates. The ministry programs are led by **Chaplain Doug Matyi** (pictured). Other programs available are AA/NA, Bible Study and GED. The food service provider is Trinity Services, the commissary provider is Swanson (now owned by Trinity). The CCSO Detention Bureau was initially accredited in October 2003 and underwent a fourth reaccreditation assessment in 2015, resulting in a **100% Compliance** report from the assessment team — a huge achievement!



**There is also a fully-staffed Jail Medical Section that includes, among others, a physician, licensed psychologist and Mental Health Counselor.**

# Detention Bureau • Security



Security responsibilities within the Detention Bureau are overseen by **Chief of Detention Security, Captain Terry Arnold** and assisted by Staff Assistant Marlene Whitman. The Detention Bureau **Security Section** consists of many smaller units and teams that contribute to daily operations inside the detention facility. Sergeant Jimmy Deese served as the Detention Security Sergeant during 2015, a position now held by Sgt. Chris Sueflohn. This position includes the supervision of the Civilian Control Room Operator Program, Laundry Deputy, Exercise Deputy, FTO, Master Deputy Program and the handling of all inmate disciplinary hearings. **Lieutenants William Arnold, Audrey Keenon, Ethel McKinnon and Daniel Fish** they supervise 80+ Detention deputies assigned to the facility. Long-time Detention Bureau supervisor Lt. Tyrone Duncan was reassigned in 2015 to our agency's Administration Bureau Professional Services Section.



CAPT. TERRY  
**ARNOLD**

Detention Security sergeants include Sgt. Danny Batton, Sgt. Ken Binkley, Sgt. Heith Coleman, Sgt. Jimmy Deese, Sgt. Chuck Harwood, Sgt. Robert Heaps, Sgt. Robert Mathis and Sgt. Chris Sueflohn. The deputies they oversee are responsible for care, custody and control of the inmate population. There are many tasks completed on a daily basis by the Detention deputies but few more important or time consuming as the routine searches for contraband. The type and amount of contraband found during searches conducted in 2015 varies greatly, as the chart (right) demonstrates.

**SAFE STAFF**®

Thinking  
for a  
Change



T+C

In 2015, the Clay County Detention Facility instituted important new inmate programs, "Thinking for a Change" and "SafeStaff." "Thinking for a Change" is an integrated, cognitive behavior changing program for offenders that includes the restructuring of their social skills and development of their problem solving

skills. This program received many accolades from the inmate population and is a valuable tool for reducing recidivism. During 2015, there were six males and five females who graduated from the program. "SafeStaff" is a food handling program that trains inmates in food preparation and provides them with a certificate that can be used in obtaining employment after release from the Detention Facility.



LT. WILLIAM **ARNOLD**



LT. AUDREY **KEENON**



LT. ETHEL **MCKINNON**



LT. DANIEL **FISH**

## CONTRABAND CONFISCATED 2015

Tobacco, Lighters, etc.	11
Drugs/Gang Paraphernalia	30
Alcohol/Buck	1
Razors/Blades/Shanks	4
Metal Objects/Nail Clippers	5
<b>Total Hazardous Items</b>	<b>51</b>



# Detention Bureau • Administration



CAPT. RICKY **WRIGHT**

In 2015, more than **169,076** people entered through the courthouse checkpoints manned by members of the Court Security staff.

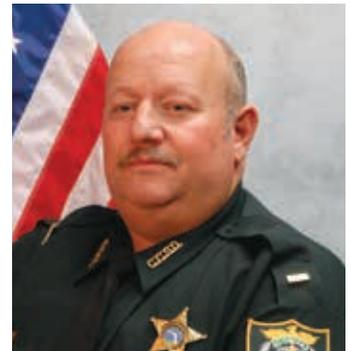
**Chief of Detention Administration Captain Ricky Wright** oversees daily operations of **Detention Administration**. Assisting Captain Wright are **Lt. Jason Bennett** (Warrants/Transport Section), **Lt. Mark Cowan**, (Court Security Section) **Sgt. Larry Henry** and **Sgt. Neal McDade**, as well as Staff Assistant Marlene Whitman.

The **Court Security Section** is led by **Lt. Mark Cowan** and **Sgt. Doug Truluck**. The court system has multiple functions to include bringing criminals to justice. The courthouse is also a place citizens from all walks of life can come to have their concerns facilitated by court officials. Our Court Security deputies have the responsibility of ensuring that the courthouse and the Clay County Administration Building are safe and secure facilities so important business can be safely conducted. In 2015, more than 169,076 people entered through the courthouse checkpoints manned by members of the Court Security staff.



LT. MARK **COWAN**

The **Warrants/Transport Section** is commanded by **Lt. Jason Bennett**, **Sgt. Bob Curry** and **Sgt. Gary Gattis**. The Warrants Unit, under the supervision of Sgt. Curry, is responsible for executing arrest warrants not only within our county but also throughout the state of Florida. The Warrants Unit served more than 2,648 arrest warrants in 2015. The Transport Unit, supervised by Sgt. Gattis, arranged for 836 inmate transports throughout the United States. These arrangements may be achieved by vehicle or air travel depending on the location of the inmate within the country.



LT. JASON **BENNETT**

**Detention Administration** is managed by **Sgt. Larry Henry** and **Sgt. Neal McDade** who combine efforts to manage the day-to-day operations of the administrative areas within the detention facility. Additionally, Sgt. Henry is responsible for ensuring staff members complete yearly projects within the facility. Sgt. McDade and his team of deputies and civilian personnel have the task of managing Inmate Programs, Supply/Inventory and Medical Security, just to name a few hats they wear. Sgt. Larry Henry supervises the Intake Specialists, Administrative Specialists, NCIC Specialist, Jail Lobby Receptionists and the facility's kitchen. The Intake Specialists had a significant role in processing the 5,559 inmates booked into jail in 2015. Sgt. Henry works with a team of contracted food service members who prepare about 1,080 meals a day for inmates.



BOOKING REPORT 2015	
MONTH	BOOKED
January	436
February	461
March	487
April	483
May	448
June	462
July	530
August	475
September	481
October	466
November	434
December	396
<b>TOTAL</b>	<b>5,559</b>

# Detention Bureau • Medical



**Medical Section Director Connie Adams, RN**, leads a team of nearly a dozen medical professionals (nurses and medical clerks) whose skills are important to maintaining the health and well-being of hundreds of inmates. Director Adams and her staff partner with the physicians inside and outside our facility to provide medical care and needed prescriptions. Our facility's primary physician, Dr. Martin, has been with us since 2002. The average daily jail population in 2015 was 397 inmates (male, female adults and Juveniles). Director Adams is very proud of the entire medical staff. All nurses are well trained in their duties



CONNIE ADAMS, RN



and function within their scope of practice. There are eight full-time Practical Nurses, eight part-time or PRN Nurses (as needed). This section of the Detention Bureau also includes a Medical Services Coordinator, a Medical Clerk and two Medical Detention deputies. Nursing has increased from two nurses to three each day. They also now have a full-time Night Nurse, which

means they've made great strides towards achieving 24/7 nursing coverage in the Detention Facility. In 2015, Adams was promoted from Medical Coordinator to Medical Section Director and Joanna Bramlitt was promoted from Medical Clerk to Medical Services Coordinator.

All Clay County Detention Facility nurses renewed their licensure in July 2015 by way of accumulating the required Continuing hours. Nursing members have American Heart Association Basic Life Support (BLS) certification including the Coordinator and Clerk. In addition, several nurses are returning to school to further their education. Educational opportunities for the Medical Section staff included a mental health seminar in February 2015 and a trip to Gainesville to the University of Florida for a seminar on Tuberculosis in Corrections. These members also developed a relationship with a local college that will allow them to speak to last-semester nursing students to educate them about employment opportunities in correctional nursing. As a result, we accepted and trained three nursing interns last year with the option of employment. Director Adams renewed her certification for credentialing as a Certified Operating Room Nurse by way of continuing hours and work experience.

Space is always an issue so we have to get creative. For example, Medical Section staff created a small confer-

ence room in Medical where the nurses and doctors are able to discuss inmate care privately. Pictured here, Director Adams meets with LPN's Reichert and McAnany privately to discuss patient care. A hospital bed was also procured so now one of the larger confinement cells can be changed into a medical cell for inmates with special needs. They also redesigned work spaces for two more Medical Section staff members by changing the area affectionately known as the "Fish Bowl" to the "Nurses' Station" and now the pharmacy area is used for medication administration. Dr. Khokhar, our psychiatrist, started in December 2014. Throughout 2015, our members worked with him to learn new and different medications and treatments. Bob McQueen, our facility's Mental Health Counselor, extended his services by providing 1-to-1 counseling sessions with inmates.





# Administration Bureau



# Administration Bureau



**Major Mike Hardee** leads the **Administration Bureau** of the CCSO. The ability of any Clay County Deputy Sheriff to answer calls for service and provide professional police protection to our citizens around the clock often depends on the actions of the dedicated members of the Administration Bureau who often work behind the scenes. From our highly-skilled Public Safety Telecommunicators who serve as direct conduits for communication with our responding deputies, to our Building and Maintenance Section staff who are responsible for housing more than 500 employees, to our Fleet Maintenance personnel who maintain over 500 pieces of equipment, the concept of working together — teamwork — to accomplish a common goal is nothing new. This is their philosophy and is the key ingredient to this bureau's operational success.

On a bi-monthly basis Administration Bureau captains, directors, lieutenants, and managers come together to share information on each area of responsibility. This often includes updates regarding our records management system database,

evidence storage and information from our technicians who work around the clock to maintain and upgrade a series of sophisticated computer systems. A key benefit to this regular interaction among members is that we work together on common issues and concerns while looking for better and more efficient methods of doing our jobs. For example, compliance and accreditation standards continues to and will be a top priority for this Administration. On a daily basis, our **Accreditation Manager, Ken Murray** reviews, audits, and maintains our policies and procedures with a critical eye for excellence. His constant and dedicated critique is a proven method that ensures we maintain our **Excelsior**



MANAGER **KEN MURRAY**

**Award** status we received in 2014 from the Commission for Florida Law Enforcement Accreditation. Murray is supported in his duties by Senior Staff Assistant Susan Fogarty, along with other Bureau Commanders and their entire staff.

The Administration Bureau remains committed to the accreditation process by working alongside the leadership team within the Executive Staff. Commitment, dedication, professionalism — these are the hallmarks of the Administration Bureau's success and they are proud to share this recognition with all those who worked hard to make it a reality.

Major Hardee is joined in leadership of this bureau by **Captain Joe Bucci** and **Captain David Barnes**. Hardee is also assisted by **Senior Staff Assistant Susan Fogarty**.



MAJOR MIKE **HARDEE**

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**A key benefit to this regular interaction among members is that we work together on common issues and concerns while looking for better and more efficient methods of doing our jobs.**

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**Pictured here, Training Section Safety Coordinator Robert Williams leads a class in CPR and AED use for our civilian members.**



# Administration Bureau



CAPT. JOE **BUCCI**

**Captain Joe Bucci, Chief of the Professional Services Division**, leads staff responsible for the training needs and requirements of all personnel, maintaining 500 vehicles and maintaining the Detective David A. White Memorial Headquarters building in Green Cove Springs along with the Orange Park, Middleburg, and Keystone substations (facilities housing about 540 employees). Additionally, Bucci's staff supervises our Radio Communications, Accreditation, Safety and Secondary Employment — all vital roles that keep our agency up and running.

**Training Section: Supervised by Lt. Patrick Golemme**, these members oversee mandatory and advanced training for sworn and civilian personnel in both the Field Training and Evaluation Program and in-service training. Golemme is also responsible for the CCSO Armory and a staff assistant. The Law Enforcement Training Section is led by recently-transferred Sgt. Andy Scott who leads 3 deputies and one civilian employee. The **Field Training and Evaluation Program**



**(FTEP)** is led by Sgt. Mark Ottervanger and is staffed by 16 deputies responsible for training new law enforcement personnel



LT. PATRICK **GOLEMME**

and for attending recruiting events. The plan is to fully computerize all FTEP training materials. Thanks to a contribution from Firehouse Subs, 13 new Automatic Electronic Defibrillators (AED) were distributed to deputies for their vehicles last year. The Training Section coordinated the training of all new Public Service Aid personnel with a revised training program in 2015. Always seeking the newest training for our members, all Operations Bureau personnel were trained in Mental Health First Aid, a nationally recognized program. In 2016, all Detention personnel will receive their MHFA training. "Below 100" training was provided to all sworn CCSO personnel last year. (a national initiative to reduce officer deaths to below 100 annually.) In total, the Training Section coordinated more than 9,000 hours of advanced training in 2015 for CCSO personnel with an emphasis on safety and professionalism.

nationally recognized program. In 2016, all Detention personnel will receive their MHFA training. "Below 100" training was provided to all sworn CCSO personnel last year. (a national initiative to reduce officer deaths to below 100 annually.) In total, the Training Section coordinated more than 9,000 hours of advanced training in 2015 for CCSO personnel with an emphasis on safety and professionalism.



LT. TYRONE **DUNCAN**

**Fleet Maintenance/Radio Unit/Parts Inventory: Supervised by Lt. Tyrone Duncan** (Professional Services Section), the Fleet and Radio staff members conduct a comprehensive report annually based on their monitoring of fuel logs, vehicle mileage, parts installed and calls for service. For 2015 that report reveals 3,181 work orders completed, 7,068 parts installed, 741 tires replaced, 205 batteries replaced, 181 brake pads replaced, 240 rotors replaced and 322,946 gallons of gas used. The Radio Unit maintains the county's 800MHz public safety radio system — 8 sites, 11 channels, 4 communication centers and 1,600 radios. 42 new vehicles were outfitted last year (lights, sirens, radios, radars, lap-top mounts, gun racks). They provided technical support to Negotiations and SWAT, had 52 service calls on county towers, supported active-shooter training at KSH and supported communications for the fair. They were recognized for volunteer work done on Explorer Post 4-wheelers and for creating the wheelchair-based Patrol vehicle for Jacob Snowden

(Jacob's Day event). Fleet Maintenance Manager Chuck White and Radio Unit Manager Andy Eakin lead the way.

# Administration Bureau



**Captain David Barnes** is the **Chief of Administrative Services** and his division includes Information Services, Civil Process/Evidence, Communications and the Planning & Research Sections. One project completed in 2015 was a total inventory/audit and renovation of the evidence vault. This included the installation of new shelving, computer software and cameras to enhance the security and efficiency of evidence processing. The Information Services Section outfitted the entire Patrol Division with the new Panasonic Toughbook computers and they also configured the agency's new Command Post vehicle. The Communications Section hosted the U.S. Coast Guard in June 2015 as the USCG conducted training for the Communication Section on USCG Search and Rescue procedures and assistance options. Planning & Research underwent a complete renovation in 2015 to better accommodate customers and reorganize the room.



CAPT. DAVID  
**BARNES**



DOMINIC  
**ANTONIELLO**

**Information Services Section:** Led by **Director Dominic Antonello** and information Services Manager Lesli Betts, this section maintains all agency computer and telephone systems including 387 lap-tops and 249 desk-top computers. In 2015, they completed various core system upgrades and new installations including our main server room battery back-up system, upgrading our network data storage system, implementing the PubWorks application for better tracking of Building and Fleet Maintenance service requests, implementing the Imprivata Single Sign-On service, completing Office and Internet Explorer upgrades and a security camera system in the Evidence Unit.



Part of the focus this past year was on lowering costs for the agency by changing service providers for various internet and telephone connections and installing docking stations for issued Toughbook computers instead of purchasing new desk-top computers. This reduced the costs of the hardware and software licensing. They also handled many daily tasks, closing out 8,568 HelpDesk tickets.

**Civil Process/Evidence Section:** **Lt. Donnie Deas** leads this agency section with the support of Sgt. Mark Tate and Sgt. Kenny Jones. The Civil Unit consists of six sworn deputies who serve both enforceable and non-enforceable civil process plus three civilian Civil Process Specialists who in-take and log process received for service. These members processed 10,194 papers and served 10,139 papers last year. They also collected \$218,175 in service fees. They are also responsible for executing child custody orders, injunctions,

evictions, replevins, and levies of personal and real property. The Evidence Unit consists of three Evidence Specialists who receive, preserve and maintain accountability of all evidence and property collected by the Sheriff's Office. The Forensics Unit consists of five civilian Crime Scene Technicians who responded to 1,095 calls for service in 2015 to process crime scenes. Additionally these members processed 703 packages of evidence and 2,687 folders of crime scene photographs (which included 135,511 individual photographs) in the agency crime lab. The Forensic Unit conducted many hours of training for agency personnel as well as demonstrations for local community groups such as Girl Scouts, Boy Scouts and the Orange Park High School Forensic Science classes.



LT. DONNIE  
**DEAS**



# Administration Bureau



DIANE PICKERING

**Communications Section: Director Diane Pickering** supervises our **Public Safety Telecommunicators (PST)** who are trained and state certified to rapidly assess situations and obtain critical information for deputies. All 911 emergency calls are initially answered by these members including those for Clay County Fire/Rescue. Of the 86,786 emergency calls received, 14,658 were transferred to Clay County Fire/Rescue or other agencies. Leading the daily functions of our Communications Center are the **Corporals** who are highly-trained in all aspects of emergency communications. They manage squads of up to ten people each while simultaneously working as call-takers, radio operators, pulling tapes,



name candidating plus any special projects as assigned. Corporals complete reports when needed, enter house watches, step-ups, and premise information into the CAD systems. They monitor the alarms consoles and make necessary notifications in reference to equipment issues. Corporals handle complaints and forward them to appropriate supervisors. In addition, they make notifications when Robbery-Homicide staff, Crime Scene Techs and Public Affairs members are needed. To sum it up, they do a whole lot more than most people realize. In their "spare time", Communications Section staff conducted a food drive during the holidays last year collecting 475 pounds of non-perishable food items for donation to the Food Pantry of Green Cove Springs. Pictured here, CCSO member and Food Pantry volunteer Lesli Betts helps to load all the donated food for delivery. Great job!



**Planning & Research Section: Director Brenda Foster** supervises this section which includes the Records Unit and Uniform Crime Reporting Unit. The Records Unit is tasked with being the custodian of all records generated by the agency during the course of daily operations. They also make sure that all requests for public records are handled in accordance with state law (Ch. 119). The UCR Unit is responsible for the collection, collation and dissemination of uniform crime statistics. Additionally, this unit is tasked with the up-keep of all General Orders, Standard Operating Procedures and forms used by the agency as well as any research that is required for strategic planning or special requests internally or for the media. In 2015, the UCR Unit reviewed 32,095 reports and supplements to ensure proper UCR coding. The Records Unit handled 10,434 background checks, 20,586 public records



BRENDA FOSTER

requests, 1,716 fingerprint requests and processed 5,800 inmate files. Last year, the Records Section lost long-time Records member and manager Carol Compton to retirement. Challenged with the task of filling her shoes is new Records Manager Mandy Calley who came to the position after serving as a staff assistant and is taking on her new management tasks well.





# Finance Bureau



The CCSO Finance Bureau leads the effort to collect toys for the annual JP Hall Children's Charities Christmas Party. As you can see, 2015's collection was "beary" good!



# Finance Bureau



CFO ELISE **GANN**

Under the direction of **Chief Financial Officer Elise Gann**, the **Finance Bureau** is comprised of the **Human Resources, Fiscal, and Purchasing Sections** and is responsible for all of the agency's financial and human resource matters. CFO Gann was assisted by **Senior Staff Assistant and Grant Administrator, Debbie Garrett**, in 2015 who will be missed as she enters retirement in 2016. During 2015, members of Finance worked diligently to complete several key projects designed to positively impact the agency well into the future. A notable accomplishment included the completion of the Compensation and Classification Study conducted by Cody & Associates. The study provided insight into the agency's job classification and compensation structure, the effectiveness policies and practices and where adjustments were needed. This bureau also continued a record of excellence in accounting, record-keeping practices and management of the agency's financial resources. For evidence of this, look no further than the comment-free audits received each of the last eleven years. Continuous review of internal controls, sound financial management and related processes

helped identify areas for improved efficiency and ensured reliability in all financial activities.

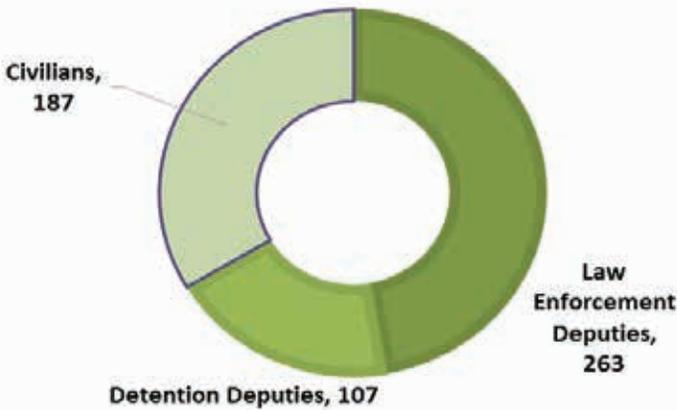
The Sheriff presents annually a budget to the Board of County Commissioners for approval. The general fund budget for FY 2014-2015 was \$42,327,973 which is divided into three major divisions of Law Enforcement, Detention and Judicial. The Law Enforcement portion of the budget represents 71% of the overall budget

**The budget funds 557 funded full-time certified and civilian positions.**

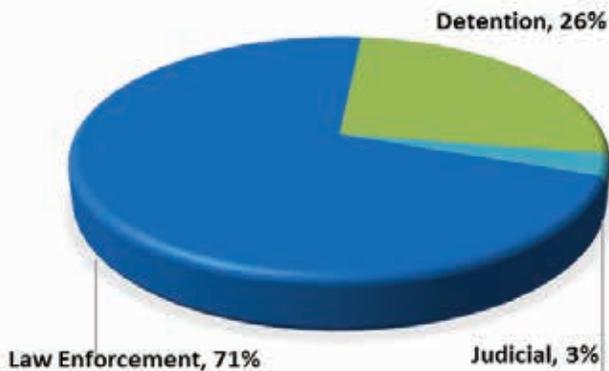
while Detention and Judicial represent 26% and 3% respectively. The budget funded 557 funded full-time certified and civilian positions.

Grant and forfeiture funds also provide a valuable resource to accomplish important strategic plan projects and reach long-term agency goals. After years of extensive planning and resource coordination, the Sheriff's Office realized the completion of such a project with the acquisition of the new Mobile Command Post. Purchased with forfeiture funds, this equipment compliments the other emergency response vehicles in our fleet, i.e., the Bearcat Armored Vehicle and the Emergency Communications/Technology Response Vehicle. Other notable grant-funded projects included the establishment of the Victim Advocate Unit in the Robbery/Homicide Section and commencement of work on the multi-year electronic document management project. In 2016, the Finance Bureau will continue to seek funding for the Victim Advocate Unit, will complete the document management project and implement it in key areas of the office, purchase a new patrol boat for the Marine Unit and purchase other technology and equipment in line with priorities outlined in the agency's strategic plan.

## FUNDED FULL-TIME POSITIONS



## BUDGET BY DIVISION



**New state-of-the-art Mobile Command Post purchased with forfeiture monies seized from criminals.**

# Human Resources • Fiscal Section



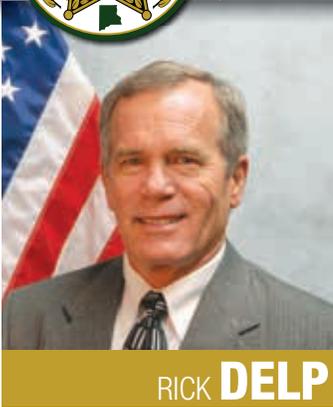
The **Human Resources Section** is led by **Director Leigh Corley**. This was a year of personnel changes with long-time Senior HR Specialist Jackie Tennant and Warrants Specialist Diane Shaw changing positions during the October reorganization. Sharon Johnson joined HR in April and assumed insurance and benefits duties, workers compensation and FMLA. Human Resources now has a “one-stop shop” for members. Windy Hunter joined the HR team in July. She and Shaw assist with daily operations and new hire orientation. Additionally, they will be assigned as position recruiters, working with the division chiefs and bureau commanders as vacancies occur. This will allow for better tracking and follow-up of applicants and make the selection process more effective and efficient. Human Resources processed more than 500 applications in 2015. The Hiring Committee continues to facilitate quarterly hiring of sworn personnel; which was their main goal for 2015 as evidenced by the hiring of 44 law enforcement and detention deputies. Along with the sworn deputies, 54 civilian employees were hired, 11 teenagers were added to the Sheriff’s Explorer Program and 23 volunteers to the Volunteers in Police Services (VIPS) Program. Human Resources maintains all employee records (including electronic records related to sworn personnel), oversees the college program for members, facilitates the college internship program and assists with public record requests and reviews. During 2015, the Master Deputy program expanded recruiting efforts by attending local college and community job fairs. The recruiters proudly represented the agency with a revamped recruiting display. In the upcoming year, Human Resources will continue to seek additional venues and audiences for recruiting drives in order to attract even more quality candidates. Goals for 2016 include transitioning to electronic submission of employment applications, a priority project that will enhance and streamline the hiring process. They strive to continue quarterly hiring in an effort to combat nationwide turnover of law enforcement personnel due to retirements and tough competition in the labor market. Human Resources will also work to implement the second half of the compensation study recommendations in order to recruit and maintain the quality members required to protect our citizens.



The **Fiscal Section** is primarily responsible for the effective management of the agency’s financial resources and ensures that financial records are accurate, reliable, and prepared in accordance with generally accepted accounting principles and state and federal requirements. **Director Mara Caon** manages the Accounting and Payroll Units with the assistance of five staff members handling accounts payable, accounts receivable, cash management, grant management, budget analysis and payroll. In Fiscal Year 2014-2015, personnel services expense totaled \$33 million, which represents 80% of the CCSO’s annual expenditures of \$41,307,525. In addition to the county-appropriated funds, the Clay County Sheriff’s Office receives special revenue funds through grants and forfeitures as well as other sources. During FY 14-15, \$306,112 in forfeiture funds were awarded. A portion of these were used to purchase the Mobile Command Post which will be deployed during large emergency response situations, making our county and surrounding communities safer. As allowed by statute, \$16,250 of the forfeiture funds were donated to various non-profit organizations that provide valuable services to the citizens of Clay County. The agency applied for and received more than \$159,414 in grant awards. The agency received a new Victims of Crime Act (VOCA) grant award in the amount of \$48,498 from the Office of the Attorney General. The grant funds one Victim Advocate who assists victims by providing crisis intervention, support and follow-up when a crime occurs. The remaining grant funds are earmarked for the Clay County Drug Task Force, records management system, Teen Driver Challenge Program and State Criminal Alien Assistance Program. In addition to the new document management software implementation, another FY15-16 goal is to purchase and implement a new timesheet software program that will efficiently interface with our existing payroll software.



# Purchasing



RICK DELP

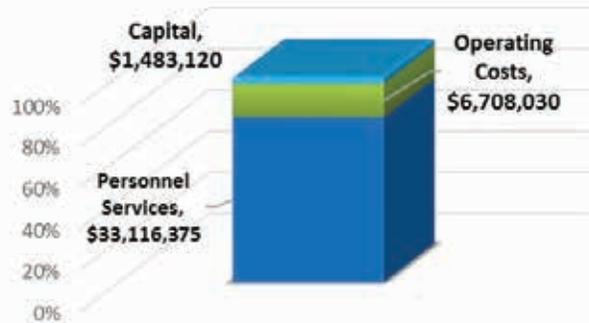
Led by **Purchasing Director Michael “Rick” Delp**, the members who make up the **Purchasing Section** team provide a diverse array of services for the CCSO. Personnel changes during the year led to cross-training current members and reorganizing responsibilities. Long-time member Vickie Houldson retired in May and Wendy Barnes joined the team in September. The mission of the Purchasing Section is to ensure adherence to proper protocols and purchasing policies while obtaining the best products and supplies for the daily operations of the agency.

The purchasing process itself includes researching product pricing, processing requisitions and ordering products and supplies. Larger purchases and contracts for services are acquired through Requests for Proposals (RFP). The new Mobile Command Post was one of the more interesting RFP projects accomplished this year. In total, Purchasing Section members processed approximately 2,400 requisitions into purchase orders, which resulted in procuring over \$5.2 million dollars’ worth of products, goods, materials and services. Receiving the products, goods, and materials is the next important component. Each item received is checked and distributed to the requester. The goods that are categorized as capital assets (items costing \$1,000+) require additional handling and processing. The Purchasing Specialist must inspect the product and attach a barcode for tracking purposes. This leads to another primary responsibility of the Purchasing Section — the annual accounting for this property must be completed each year. In FY 2014-2015, there were 273 new assets valued at \$1.8 million added to the system and 182 assets were disposed of valued at \$1.6 million.

Other daily support services provided by the Purchasing Section includes mail pick-up and delivery (approximately 8,000 lbs. of incoming mail and over 30,000 pieces of outgoing mail processed in 2015), making travel arrangements for members to attend training or for inmate transportation, maintaining office supplies, uniforms and uniform accessories and printing thousands of forms for use throughout the agency. Goals for 2016 include improving the efficiency of the inventory process and completing the purchase of the document management software system.

Pictured below (left), our new recruiting exhibit catches the attention of potential candidates at job fairs and also came in handy at the CCSO’s Clay County Fair Booth display, at our Police Memorial Ceremony, and as a special back-drop for our Jacob’s Day event in December 2015. Also pictured below (right), Undersheriff Craig Aldrich presents Clay County’s PACE Center for Girls a donation from the law enforcement trust fund in support of their mission. Another great use of forfeiture funds!

**Expenditures by Type  
FY 2014-2015**



# Thank You, Sheriff Beseler!



During Sheriff Beseler's tenure (3 terms) he spearheaded new programs and was the face of many worthwhile events in our community. One of his greatest sources of pride, however, can be found in our Volunteers in Police Services (VIPS) program. Beseler selected colleague **Bill Doolittle** to lead the effort and as **VIPS Coordinator**, he is assisted by Project Coordinator, Richard Hackelton and VIPS Assistant Claire Bailey. Together, they manage a fantastic group of 300+ citizen volunteers. In 2015, the volunteers donated 7,608 hours of manpower, helping in all areas of our operation including Civil, Detention, COPS, community events, Training, Penney Farms and OP Mall patrols, Elder Watch, Unforgettable Rides Antique Car displays and more. The Sheriff states often that there are many services our agency simply couldn't provide if it weren't for these volunteers. Great job!



VIPS COORDINATOR  
BILL **DOOLITTLE**

The 2015 CCSO Annual Report is a compilation of information, statistics, graphs, photos and thoughts provided to it's editor, Mary Justino, by CCSO supervisors from all four agency bureaus. While impossible to portray every facet of our daily operation, it is our hope that this report conveys the overall health of our agency and paints an informative, positive picture of the hard work and dedication exhibited each day by our personnel. A limited number of hard-copy reports are printed each year for public distribution. To review this annual report on-line, visit [www.claysheriff.com](http://www.claysheriff.com).



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**Our agency is dual accredited for  
Law Enforcement and Corrections.**

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## **Sheriff Rick Beseler**

Clay County Sheriff's Office  
P.O. Box 548  
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