

OFFICE OF THE SHERIFF

Clay County, Florida

D. R. Daniels, Sheriff

Office Memorandum

JOB NOTICE

DATE: May 9, 2017
POSITION: Crime Analysis Unit Manager
REPORTS TO: Chief of Support Services
STARTING SALARY: \$54,379 annually, pay grade 20
DEADLINE TO APPLY: May 26, 2017 at 5:00 p.m.

The Sheriff is posting a notice of opportunity to transfer to the position of Crime Analysis Unit Manager.

Specific duties may include, but are not limited to:

- Responsible for the operation of the Crime Analysis Unit.
- Analysis of complex law enforcement data that includes the interpretation of patterns, series, trends and the anticipation of criminal activity.
- Software and hardware acquisitions.
- Report creation and automation.
- Intelligence gathering and dissemination.
- Performs additional duties, which may be required from time to time

Minimum qualifications:

- A minimum of three years of experience with geographic information systems (GIS).
- A minimum of three years of experience supervising multiple crime and intelligence analysts.
- A minimum of five years of experience with law enforcement agency within crime analysis.
- A minimum of a bachelor's degree (master's degree preferred) in Criminal Justice, Criminology, Public Administration, or closely related field.
- The ability to submit to and successfully pass a comprehensive law enforcement background investigation.

Thank you.

Equal Employment Opportunity Employer