

# OFFICE OF THE SHERIFF

Clay County, Florida  
Darryl Daniels, Sheriff

Office Memorandum

## JOB NOTICE

**POSITION: Deputy Sheriff**

**REPORTS TO: Law Enforcement Sergeant**

**STARTING SALARY: \$38,000 annually, pay grade 12**

**DEADLINE TO APPLY: On-going**

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*The Sheriff is posting a notice of opening for the position of Deputy Sheriff.*

*Specific duties may include, but are not limited to:*

- Pursuit, apprehension and arrest of law violators;
- Respond to calls in the field in which a deputy or citizen requires assistance;
- Investigate all complaints which are assigned and take police action as required;
- Complete all reports prior to completing a work shift;
- Respond to situation involving in-progress or recent criminal activity, restore or maintain order and gather information and evidence accordingly;
- Patrol assigned area;
- Perform additional duties, which may be required from time to time

*Minimum qualifications:* Must be at least 21 years old and have a high school diploma or equivalent. Must be a Florida certified law enforcement officer who can pass an extensive background investigation, drug test, physical exam and physical abilities test.

***Equal Employment Opportunity Employer***