



CLAY COUNTY SHERIFF'S OFFICE RECORDS FEES



LOCAL BACKGROUND SEARCH (Clay County arrests only)	\$8.00 PER BACKGROUND
FINGERPRINTING	Fees set by Access (www.access-background-check.com)
INCIDENT REPORTS/CAD REPORTS/ TRAFFIC HOMICIDE REPORTS	\$. 15 PER PAGE + redaction time *
TRAFFIC CRASH REPORTS	\$2.00 PER REPORT
BOOKING PHOTOS	\$.15 PER PAGE
AUDIO DISK (from Communications - 911 Calls, radio traffic)	\$1.15 EACH DVD + redaction time * \$.85 EACH CD + redaction time*
AUDIO DISK (from evidence)	\$1.15 EACH DVD + redaction time * \$.85 EACH CD + redaction time*
DIGITAL PHOTOS (from evidence)	\$1.15 EACH DVD + redaction time * \$.85 EACH CD + redaction time*
CERTIFIED COPY	\$1.00 EACH PAGE CERTIFIED

**SPECIAL SERVICE CHARGE/LABOR COST
FOR PREPARING VOLUMINOUS REQUEST:**

***More than 30 minutes by Records Specialist:**
If the preparation of the requested report(s) is estimated to be more than thirty minutes, a fee of \$15.00 times the estimated number of hours will be charged. A fee of \$.15 per page will be charged for each copy retained by customer.

***An estimate of \$15.00 x number of hours plus \$.15 x number of pages will be collected IN ADVANCE**

IN ADDITION:

*If the preparation of the requested report(s) require the use of a member outside the Records Section, the fee will be based upon the hourly rate of the employee required to research the request.

*Member's hourly rate

*Fees are in accordance with F.S.S. 119.07(4)a1